

DEPARTMENT NAME:

Engineering Internship _____

Date: _____

Student Name: _____

Local Address: _____

E-Mail / Phone: _____

This letter is to confirm that during the _____
Academic year, as a part of your academic program, you will be providing services to the
University at Buffalo participating in an engineering internship at _____

(organization, i.e. company at which internship takes place)

Sincerely,

Faculty Advisor

Also, please complete the following host company information. Thank you.

COMPANY MENTOR INFORMATION: (please be specific)

Full name: _____

Title: _____

Company: _____

Address: _____

Phone/Fax/Email: _____

Completed form goes to:

Lori Harf, 415 Bonner Hall,
student,
your file.

N:\mac\enginternshipblank.doc