LETTER OF RECOMMENDATION

Section 1 – Applicant should complete this section. Please print or type.

Enter Applicant’s name as it appears inside the online application (and passport, if you are an international Applicant).

Mr. / Mrs. / Miss (circle one)

<table>
<thead>
<tr>
<th>Family Name</th>
<th>Given Name</th>
<th>Middle</th>
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Email Address

The Applicant is applying for the following program (circle one):

☐ MS  ☐ PhD

Is the Applicant applying for departmental financial funding based on merit?

☐ Yes  ☐ No

Waiver of Right to Access Confidential Statements

“I have asked ___________________________ to write a recommendation for me in support of my background and experience. I hereby waive my right to inspect the letter that appears with this form. I understand that I am not required by the institution to waive this right as a condition of admission.”

________________________________________________________________________________

Family Name Given Name Middle

________________________________________

Email Address Date of Birth

Section 2 –Referee should complete this section.

A. We would appreciate a confidential statement attached to this form concerning the above-named Applicant. Please comment on the Applicant’s academic and/or work performance, reliability and development potential for graduate studies with an emphasis on field specific aptitudes, creativity, intellectual curiosity, and general ability to succeed in graduate school. Attach this form to your statement and distinguish between the Applicant’s potential as a professional master’s degree candidate and his/her potential as a research-oriented doctoral candidate.

B. Please enter the numeric/text values for the percentage scale to be used when comparing an Applicant to his/her peers (Examples: Top 5, 25, Bottom 50).

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<th>Top 5%</th>
<th>Top 10%</th>
<th>Top 25%</th>
<th>Top 50%</th>
<th>Below 50%</th>
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<tbody>
<tr>
<td>Native Intellectual Ability</td>
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<td>Imagination &amp; Probable Creativity</td>
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<td>Intellectual Curiosity</td>
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<td>Oral Expressiveness</td>
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<td>Written Expressiveness</td>
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<td>Research Potential</td>
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C. Please also rate this Applicant numerically on a scale from 0.0 to 4.0, where 3.0 mean minimally acceptable to receive financial funding on academic grounds and 2.0 means minimally acceptable to do graduate work. Only truly outstanding individuals should receive ratings of 3.9 or 4.0. My overall rating of this Applicant is ____________.

Print Name

Address

Position at

Signature

Date

Do not return this form with the attached letter to the Applicant (or place in a sealed envelope prior to returning this form and letter to the Applicant). Please mail it directly to:

University at Buffalo
Department of Computer Science & Engineering
Attention: Graduate Admissions Office
Davis Hall - Room 338
Buffalo, New York 14260-2500 USA

Please Note: The Graduate Admissions Committee of our department includes graduate student representatives.

12.2011ydp